

## Carrdus School

### Risk Assessment Policy

#### Related Policy

Health and Safety General Policy and Risk Management Policy.

#### Rationale

Carrdus School is committed to promoting the safety and welfare of all members of the school community. The School's priority is to operate in a safe manner that complies fully, not just with the law but with best practice. It is recognised that risks are inherent in everyday life and that there is a need to identify them and adopt systems for minimising them. It is important for our pupils to be educated to cope safely with risk.

The Governors bear ultimate responsibility to provide leadership. The Head has responsibility for the overarching Risk Assessment Policy, but responsibility for completing risk assessments lies with the responsible person carrying out a task or activity.

#### Objectives

The school aims to adopt good safety practices. These will ensure that:

- major risks are identified and managed as part of an overarching policy with a view to promoting children's welfare;
- suitable and sufficient written risk assessments are undertaken for activities where there is likely to be significant risk;
- identified control measures are implemented to control risk so far as reasonably practicable;
- those involved in school activities, whether staff, pupils or visitors, understand and comply with the control measures;
- risk assessments are reviewed where appropriate;
- those in the school responsible for conducting risk assessments and monitoring their implementation are correctly trained and understand their responsibilities.

#### Success criteria

The minimisation of risks in the workplace by following the correct procedures for risk assessments.

#### Methodology

The methodology for completing written risk assessments, in accordance with the Health & Safety Executive's recommended practice, is:

- Explain the Task or Activity;
- Identify the Hazards;
- Identify the realistic Risks relating to these Hazards;
- Explain the Control Measures that are already in place and what further Control Measures are required to reduce the overall risk of this Task/Activity to an acceptable level;
- Explain how the risk will be monitored and the frequency of review.

It is recommended that the school template for written risk assessments is used.

#### Recording

All written risk assessments should be stored in the Risk Assessments folder on the Carrdus School Team Site. If they are to be stored elsewhere, a note will be placed in this folder.

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### Specific Risk Assessments

The School has in place specific risk assessments, policies or protocols for:

- Safeguarding including risk of pupil-on-pupil abuse
- Teaching including Sport and PE, Science, Arts, Crafts and Technology and Outdoor Learning
- Educational visits and trips, including any safeguarding risks
- Estates (maintenance and grounds)
- Cleaning and catering
- Swimming pool safety
- Fire safety
- Control of Substances Hazardous to Health (COSHH)
- Asbestos Management

The School has in place a separate risk assessment and associated protocols for Covid-19, which are updated as required.

### Review

This policy will be reviewed by the Bursar every three years unless significant issues arise that merit an immediate review.